ROYAL EMBASSY OF SAUDI ARABIA

CULTURAL BUREAU
OTTAWA

سفارة المملكة العربية السعودية

الملحقية الثقافية
أوتاوا

نموذج طلب تصديق لغير السعوديين

Authentication Form for Non-Saudis

Applicant's Personal Information	
Name According to Passport	
Nationality	
Passport Number	
Telephone No.	**Applicant's Email**
If submitted through an agent, please provide name and contact details	
Agent's Full Name	
Agent's Telephone No.	**Agent's Email**

Purpose of Authentication – please check (✓) your option			
	For Work-visa (Employment in Saudi Arabia)		**For Higher Education in Saudi Arabia**
	Authentication form		Authentication form
	Consent form (**downloaded**) from our website		Consent form (**downloaded**) from our website
	A copy of the passport (Bio-page)		A copy of the passport (Bio-page)
	Original or notarized copies of Canadian-issued degrees, attested by Apostille.		Original or notarized copies of Canadian-issued degrees, attested by Apostille.
	A copy of the employment contract attested by the Saudi Chamber of Commerce, or a valid Iqama in case of Saudi residency.		Acceptance letter from an accredited Saudi university.
	Original transcripts mailed directly from the Canadian Institution to the Saudi Bureau in a sealed envelope or by email to: arad-ca@ca.moe.gov.sa through MyCreds.ca portal		Original transcripts mailed directly from the Canadian Institution to the Saudi Bureau in a sealed envelope or by email to: arad-ca@ca.moe.gov.sa through MyCreds.ca portal
	An official letter from the university/college confirming the program is not online mailed to the Bureau in a sealed envelope by mail or by email to: arad-ca@ca.moe.gov.sa		A pre-paid, self-addressed envelope.
	A pre-paid, self-addressed envelope.		A copy of a criminal record check issued within the last six months.
	A copy of a criminal record check issued within the last six months.		
Children's Report Card or High School Diploma			
	Original school report cards		
	A copy of passport (Parent and child)		
	A copy of Iqama or employment contract		

Applicant or Agent's Signature & Date		
Date		
Signature		

_____

الرقم: ....التاريخ: ....الموافق: ....المرفقات: ....

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